

**MINUTES of MEETING of BUTE AND COWAL AREA COMMUNITY PLANNING GROUP held  
in the CASTLE HOUSE, CASTLE GARDENS, DUNOON  
on WEDNESDAY, 6 JUNE 2012**

**Present:** Councillor R Macintyre (Area Leader)

Councillor M Breslin  
Councillor I Strong  
Charles Reppke, Head of Governance & Law  
Shirley MacLeod, Area Governance Manager  
Kate Connelly, Project Officer  
Eileen Wilson, IOD Project Officer  
Margaret Fyfe, Community Development Manager  
Callum Robertson, Roads Performance Manager  
Maggie McLay, Admin Assistant for School Support  
Eleanor Stevenson, South Cowal Community Council  
Iain McNaughton, Sandbank Community Council  
Anne Gabriel, Dunoon Community Development Group  
John Forth, Loch Lomond & The Trossachs National Park  
Alistair McLaren, Argyll Voluntary Action  
Lorna Ahlquist, CCCG  
Alison McCrossan, Scottish Health Council  
Catherine McLoone, Acting Senior Social Worker  
Lorraine Paterson, NHS Highland  
Pat Tyrell, NHS Highland

**1. APOLOGIES**

Apologies for absence were intimated on behalf of the following:-

Councillor G Blair  
Liz Marion, Senior Community Learning & Development Worker  
Andy McClure, Strathclyde Fire & Rescue

**2. MINUTES OF MEETING OF 14TH MARCH 2012**

The Minutes of the Meeting of 14<sup>th</sup> March 2012 were agreed as a correct record.

**3. CRITICAL ACTIVITY RECOVERY PLAN (AGENDA ITEM 8)**

The Project Officer gave the background to Business Continuity Management within the Council to ensure that critical activities can be recovered quickly following any major incident which causes disruption of normal business. She advised that an internal audit identified that improvements should be made to the existing plans with a requirement to engage stakeholders and local communities to make it easier to engage with them and enlist their support. She encouraged the Group to fill in the survey which refers to critical activities and can be found on the following link:-

<https://secure.crtviewpoint.com/OnlineSurvey/default.aspx?session=819f0d9e-7ae7-4791-9bf6-1789ebadfb11>

Councillor Strong spoke on the problems regarding communication during the last storms and the Head of Governance and Law advised that these would be fed into this process.

### Decision

The Group noted the information provided.

## **4. ISSUES RAISED BY THE CAUCUS OF COMMUNITY COUNCILS**

### New Event Licence /PPSL.

The Head of Governance and Law spoke on the changes to the Public Entertainment Licences advising that a licence is required in relation to the following classes of entertainment if the event has payments of money or money's worth from members of the public.

- a. Concerts
- b. Theatrical performances
- c. Fairgrounds
- d. Circuses
- e. Leisure centres with audience accommodation
- f. Dancing, discotheques or roller disco
- g. Ice rinks with audience accommodation
- h. Boxing, wrestling, judo or similar presentations
- i. Snooker or billiard halls
- j. Amusement arcades
- k. Video shows

He further explained that if an Occasional Liquor Licence is required then a Public Entertainment Licence is not also needed.

Mr Reppke also spoke on the charging policy for the Public Entertainment Licence and explained that the following will be put to the Council at their next meeting.

No fee should be charged for a free to enter event if the event is organised by a formally constituted voluntary or charitable organisation on the basis that this exemption from payment of a fee only applying if the following criteria are met (i) there is no admission charge or fee; (ii) no charge for use of any of the facilities provided by the event organiser; and (iii) no donations are made towards the cost of running the event;

If entry to an event held by a voluntary or charitable organisation is not free there is no fee for the first 2 events held per year by the organisation with subsequent events held in the same year being charged a reduced fee of £40 per event.

### Roads Issues – Capital Programme

The Roads Performance Manager spoke on the progress to date in the Capital reconstruction programme and expenditure vs budget. He explained what works had been done to date and what will be progressed in the coming months. He further spoke on the new bus shelters at

Glenbranter.

Iain McNaughton asked if somebody from the Roads Department could come to the Caucus of Community Council meetings to discuss items that were going on in the area.

#### School Catchment Areas

Iain McNaughton asked if there could be a review of the school catchment areas in particular regards to Strone and North Bute. Iain explained about a stretch of road with 60 houses that is felt should be part of the Strone catchment and Councillor Strong explained that Ardbeg's catchment should be North Bute.

The Group agreed the Admin Assistant for School Support would report back to Iain McNaughton on the individual school catchment areas and update the Area Governance Manager on the requirements for these to be in place and the mechanism to make changes to them.

#### Mutual Communication between LACPG/ Council Officers/ Caucus Community Councils as and when necessary.

Iain McNaughton advised that having the Area Governance Officer at the last Caucus meeting was very productive and asked that Officers be invited along to the meetings to discuss individual items. The Area Governance Manager advised that it would depend on Officer's time constraints advising the Caucus to contact her in the first instance and she would see what could be done.

### **5. RESHAPING OLDER PEOPLE'S SERVICES INCLUDING THE CHANGE FUND**

Lorraine Paterson, Pat Tyrell and Catherine McLoone gave an informative presentation on Reshaping Care for Older People in Argyll and Bute.

Lorraine advised that this is a national policy launched in 2011 in recognition of some key imperatives which are happening. There is a considerable change in the population age structure in Argyll and Bute over the next 20 years. Lorraine spoke on how the £4.5 billion is spent each year on care of older people and what will happen if we don't change. The aims of the policy is to promote healthy ageing, support self care, support communities and unpaid carers, preventative and anticipatory care and more telecare, equipment, adaptations. The actions in Bute and Cowal are to implement the extended community care team approach, single point of access, lead professional role, virtual ward meeting, daily ECCT ward meetings and development of co-production.

The Change Fund is a pump priming fund from Scottish Government to support partnerships to make the necessary changes to address the priorities identified, it is available to partnerships over four years, there is a shift in resource from NHS to Council, and from institutional care to Independent and Third Sector organisations.

Catherine McLoone spoke on the integration of Health and Social Care, Getting Community Care Right in Argyll and Bute and what the priorities are for year one of the Change Fund investment and the key principles of the model of care.

#### Decision

The Group asked questions and noted the information provided.

### **6. NEW COMMUNITY PLAN**

The IOD Project Officer spoke on the New Community Plan explaining it incorporated the Single Outcome Agreement and for this reason it was an interim plan for one year. The IOU Project Office advised that the report attached was only a small amount of the available information and advised the Group to have a look on the Council's website which gives far more details on Community Planning.

#### Decision

The Group noted the information provided.

### **7. COMMUNITY SAFETY**

The Area Governance Manager spoke on the status and membership of the Local Community Safety Forums and outlined where these lie in relation to other groups such as the Local Area Community Planning Group and the Argyll and Bute Community Safety Partnership.

Iain McNaughton advised that Community Councils have never been involved in Community Safety and the Area Governance Manager advised that Community Councils have a seat at the Strategic Partnership.

#### Decision

The Group agreed:-

- i. To note the current status of the Community Safety Forums in the Area.
- ii. To acknowledge the Community Safety Forums as a key strategic partner within the local community planning structure.
- iii. To Community Safety Forums being asked to provide Highlight/Exception report to the Local Area Community Planning Groups.

### **8. UPDATE FROM THEMATIC GROUPS**

The Area Governance Manager updated the Group on the work being carried out by the Thematic Groups.

## Decision

The Group noted the information provided.

### **9. PARTNERSHIP UPDATES (AGENDA ITEM 3)**

Lorna Ahlquist passed round leaflets on the Out of Hours Review urging people to complete the form.

Lorna Ahlquist also spoke on the work being provided by the Sub Group looking at communication.

Lorna further spoke on the Co-Production event that unfortunately did not take place and Margaret Fyfe said that there may be a pilot project in Oban, Lorn and the Isles later on in the year.

